



EXHIBITION RULES & REGULATIONS



- 1. Exhibition :Surface Transport 2012**, 18-20 April 2012, Bombay Exhibition Centre, Mumbai, India.
- 2. Definition :** The "Exhibition" shall mean **Surface Transport 2012**. The "Exhibitor" shall mean the party to whom space has been allotted in the exhibition and 'Organisers' shall mean Confederation of Indian Industry (CII).
- 3. Costs of Participation :** are as given overleaf.
- 4. Space rent and basic conditions for participation:**
 - A. Raw (Bare) Space :The Organisers will provide only raw space. The Exhibitor should apply for all other requirements including electricity
 - B. Built-up Space : The Organisers will provide built- up modular stalls of international specifications for exhibitors. Each stall will have * Basic furniture * Spot lights * Electricity plug points (5/15 Amps) * Waste paper basket * Fascia with company name * Synthetic carpeting * General security and conservancy.
- 5. Early Bird Discount :** Rs 500/-per sqm for India Companies (Indoor & Outdoor Space) and for the International Companies Euro 25 per sqm for Indoor Space and Euro 15 per sqm for Outdoor Space on bookings received with full payment before 31-12-2011
- 6. Past Exhibitor Discount :** Additional ₹ 250/- (Per sqm).
- 7. Terms of Payments : The Application & Contract Form must be submitted along with payment of 50% towards participation cost plus full * Service Tax at the time of booking space (if not availing early bird discount). Balance 50% + security deposit to be remitted latest by 15 – 03 – 2012. All payments must be made by crossed cheque / DD payable in Mumbai in favour of "Confederation of Indian Industry". * Service Tax applicable @10.30% on space rent.**
- 8. Refundable Security Deposit :** Every Exhibitor shall pay an interest free Security Deposit of 10% of the space rent, refundable within 30 days of closing of the Exhibition, after deductions if any towards costs of additional amenities, damages, penalties etc.
- 9. Allotment of Exhibition Space :** The Organisers reserve the right to refuse allotment of space to any reason, Confirmation of allotment of space will be made by Organisers on receipt of Contract Form duly signed, along with appropriate payment.
- 10. Imported Exhibits/ Foreign Principals :** As per directives of India Trade Promotion Organisation, the nodal agency attached to Ministry of Commerce, Govt. of India, which approves all International Exhibitions, duty-free import facility (Under ATA Carnet or Re-Export Bond Supported by the Banks Guarantee) is available to only Foreign exhibitors who have paid participation charges in Foreign exchange at the rates applicable to Foreign Exhibitors. Indian Exhibitors interested in displaying exhibits imported from foreign principals, must ensure that each of their foreign principals register as an Exhibitor, on payment of space charges at EURO 200 per sqm, with shell scheme package for appropriate space required (minimum 9 sqm). At the request of Indian exhibitors and foreign principals, an integrated stall with their combined space will be provided.
- 11. Approval for Design of Stand :** The Exhibitor shall be required to submit the stand design drawing complete with details of exhibits, height of display, electricity and other requirements, in triplicate, for approval latest by 08 - 02 - 2012. Detailed specifications of bare space stand design will be available in the exhibitor manual which will be sent on confirmation of space.
- 12. C & F Agent :** The Organisers shall appoint an official agent for handling, clearing and forwarding exhibits. The Exhibitors are required to contact the agent directly for utilising their services. No other handling agent will be allowed to operate inside the venue.
- 13. Withdrawal from Participation :** Following withdrawal from participation, all payment made by the Exhibitor shall be forfeited.
- 14. Change of Venue, Dates etc :** The Organisers reserve the right to change the venue / dates or duration of the exhibition, if exceptional circumstances so demand. In such an event, the obligation of Exhibitor to participate shall remain in force, so long as he is informed about the changes as early as possible, either by individual communication or press advertisement.

The Organisers also reserve the right to change the floorplans and /or location of space allotted to an Exhibitors or of exit/ entry points, passages, etc any time before the commencement of erection of stalls, if in the opinion of the Organisers, such changes are necessary. In case of changes of location of stall, the Exhibitor will be offered at least two alternatives from which to select. Any such change shall not be sufficient ground for Exhibitors to cancel their participation, and in case of withdrawal from participation, no refund will be permissible. Furthermore, Exhibitors shall clearly indemnify the Organisers against all claims, cost or demands arising out of any such aforementioned change or due to failure of any services during the exhibition period, including the construction and dismantling of stalls.
- 15. Insurance & Liability :** Exhibitors are advised to obtain insurance cover against all risk. It is clearly understood that the Organisers stand indemnified by the Exhibitors in respect of any loss or damage to property due to theft, fire, etc. or injury to any person as well as third party claims.
- 16. Lien on Exhibits :** The Organisers reserve the right to retain all or any of an Exhibitor's goods/exhibits as collateral till all the dues including charges for services, damages, or penalties, if any, are settled by the Exhibitors. Any costs for retention of the collateral will also have to be paid by the Exhibitors.
- 17. Binding Terms of Contract :** The submission of the Application & Contract Form duly signed by an authorised officer of the applicant company shall be deemed as confirmation of participation and acceptance of these terms of contract by the Exhibitor. The contract becomes effective as soon as the Organisers have confirmed the allotment of space to the applicant. Dispute if any, will be subject to Mumbai Jurisdiction.
- 18. Supplementary Rules & Regulations :** All rules and regulations detailed in the Exhibitors Manual (being issued to each exhibitors) as well as any further rules framed by the Organisers from time to time and circulated to all Exhibitors shall be deemed to be part of these Terms of Contract and shall be binding on Exhibitors.